

CHANTILLY PARK CONDOMINIUM ASSOCIATION

Clubhouse Use Agreement

Maximum Room Capacity: 30 Persons • Reservation requests must be made at least ten (10) days in advance.

1. RESERVATION & RENTAL CALCULATOR

Today's Date:		Date of Reservation Request:	
Event Start Time:		Event End Time:	
Total Hours Requested:		Hourly Rental Fee:	\$50.00 / hour (Non-refundable)
Total Rental Fee Due:	\$	Security Deposit Required:	\$500.00 (Refundable)
Bank / Check Number:			

2. APPLICANT INFORMATION

Unit Number:		Name of Unit Owner:	
Name of Resident/Renter:			
(If non-owner occupant)			
Phone Number:		Email Address:	

3. TERMS, LIABILITY & INDEMNIFICATION

This Use Agreement is between Chantilly Park Condominium Association ("Chantilly Park") and the Unit Owner. If the Renter is not a Unit Owner, the Unit Owner must sign this Agreement and will be held responsible for all fees and the actions of the renter and their guests. Hourly Rental Fees (\$50 per hour) are payable before the reserved date. The fee can be attached to the Unit Owner's account and paid before the reserved date, or a check may be made out to Chantilly Park Condominium Association that clears the bank before the move date. Reservation will be confirmed after the \$350 deposit is received by management. All reservations must be approved by the Manager. The Clubhouse is not available on National Holidays.

As set forth in this Clubhouse Use Agreement ("Agreement"), in consideration of Chantilly Park Condominium Association granting Renter's request to make use of the Clubhouse at Chantilly Park Condominium Association on the above noted date and for the time period set forth above, Renter agrees to comply with the attached Rules and Regulations governing the use of the Clubhouse and shall comply with all applicable laws and regulations of the jurisdiction where Chantilly Park Condominium Association is located.

Renters shall not use the Clubhouse for any unlawful purpose. The Unit Owner is responsible for the actions of his or her guests. Permitting any act which will disturb or interfere with the rights, comforts and convenience of other Renters is prohibited and will be referred to local law enforcement. Renter is reserving, by operation of this Agreement, use of the clubhouse only. The Pool, Fitness Center, and Grounds are not included in this reservation.

Use of alcohol is prohibited. The use of any alcohol in connection with this reservation will result in immediate termination of the event scheduled under this Agreement and the forfeiture of the Deposit. Smoking and vaping is prohibited in the Clubhouse. Maximum occupancy of the Clubhouse is 30 people. The deposit will be returned to the Renter within 10 days after Management has inspected the Clubhouse for damage and cleaning. Chantilly Park Condominium will not be responsible for loss of personal effects. Items left in the Clubhouse will be considered abandoned and disposed of by Management.

Management shall have complete access to the Clubhouse at all times. Should Management deem the use or actions of the occupants to be undesirable for any reason, the Renter and his or her guests will vacate the Clubhouse immediately. In consideration of Chantilly Park Condominium Association providing the use of the Clubhouse, the undersigned expressly agrees to assume the risk of any accidents or personal injury which Renter or his/her guests may sustain while using said facilities and agrees that Chantilly Park Condominium Association will in no way be liable for any such injury. Renter shall indemnify Chantilly Park Condominium Association and Management and their agents and employees, and shall hold Chantilly Park Condominium Association and their agents and employees harmless by reason of injury or claim of injury to person or property of any nature and however caused, arising out of the use, operation and/or control of the Clubhouse by Renter.

Once this agreement has been reviewed and signed by all parties and the fee paid to Management, the Clubhouse will be reserved in Renter's name for the agreed upon date and time.

4. CLUBHOUSE RULES & REGULATIONS

- **Exclusive Use:** The clubhouse is for the exclusive use of Residents. Non-Resident Owners with tenants forfeit all rights to use the recreational facilities.
- **Booking Requirements:** Reservations for renting the clubhouse must be made through the management office. Reservations will be accepted in the order in which they are received. Reservations will not be held until the completed application, deposit and rental fee are received.
- **Fees & Security Deposit:** There is an hourly fee and a security deposit required for renting the clubhouse. The fees are stated on the Clubhouse Use Agreement and are subject to change at the discretion of the Board of Directors. The hourly fee is non-refundable. The security deposit (\$350) will be returned within 10 business days once management has verified that there is no damage to the clubhouse, and the rules regarding the use of the clubhouse have been followed. Any cleaning, repair, or replacement needed because of failure to follow the rules will be deducted from the deposit. All costs exceeding the deposit will be charged to the Unit Owner's account.
- **Capacity & Restrictions:** In accordance with the Fairfax County Non-Residential Use Permit, no more than 30 people may be in the Community room at one time. Smoking, vaping, and alcohol are strictly prohibited in this facility. Open flames are strictly prohibited in the clubhouse.
- **Trash & Maintenance:** All trash and debris must be disposed of in the proper containers and removed from the building at the conclusion of clubhouse rentals. Those who use the facility must do so with care and respect to preserve its appearance and functionality. All maintenance or repair needs must be reported to the management office immediately.
- **Kitchen Facilities:** All kitchen equipment shall be operated with care and turned off after use. Counter surfaces and sinks shall be left clean after use. Do not use abrasives on these surfaces. The refrigerator is provided for event food storage, and such food shall be removed at the conclusion of the event by the renter.
- **Security & Furnishings:** All windows shall remain closed and locked at all times. The entrance doors are never to be propped open. Furniture shall remain in the room and in the location where it has been placed. Clubhouse furnishings and equipment are not to leave the clubhouse at any time.
- **Recreational Facility Adjustments:** During pool hours, the clubhouse is open to all residents for access to the pool. Use of the Pool is not included in clubhouse rental.
- **Enforcement:** Any infraction of the clubhouse use rules will result in possible suspension of the right to use the clubhouse for one year.

5. ACKNOWLEDGMENT & SIGNATURES

I have received, read, and understand the Clubhouse rules.

Renter Signature:

Date:

[]/[]/[]

Unit Owner Signature:

Date:

[]/[]/[]

Management
Signature:

Date:

[]/[]/[]